

# MARIA MONTESSORI ACADEMY

## Board Meeting Minutes

Monday, April 12, 2010

Location: Ogden Library  
2464 Jefferson Ave.  
Ogden UT, 84401



**In Attendance:** Shanna Francis, Rosemary White, Linda Martinez

**Others in Attendance:** Nancy Lindeman (Director), Kim Dohrer (AW), Kara Finley (AW), Brent Van Alfen (Providence Financial)

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

## Minutes

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**6:05 PM – CALL TO ORDER by Shanna Francis**

**6:05 PM – ADJOURN TO CLOSED SESSION TO DISCUSS LEASE OF REAL PROPERTY**

- ❖ Rosemary White motioned to adjourn to a Closed Session; Linda Martinez seconded the motion. Motion passed unanimously.

**6:50 PM – OPEN BOARD MEETING Called to Order by Shanna Francis**

### CONSENT ITEMS

- ❖ Rosemary White motioned to approve the March 8, 2010 Board Meeting Minutes and Closed Session Minutes; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to ratify the new hires to date: Joy Baty, Nicole Carter, Kelly Crabtree, Krista Curran, Paula Ann Dugan, Amy Ellis, Rachel Marie Fields, Carlie Gallegos, Holly Gladwell, Nicole Householder, Leviticus Alaiyo Jordan, Kimberly Kelley, Lisa Marie Mustafa, Angie Thatcher, Kacee Weaver, and Shanan Zollinger. Rosemary White seconded the motion. Motion passed unanimously.

### BUSINESS ITEMS (To Be Voted Upon)

- ❖ Discuss and Vote on Policies – Shanna Francis
  - Rosemary White motioned to approve the Electronic Device Policy; Linda Martinez seconded the motion. Motion passed unanimously.
  - Linda Martinez motioned to approve the FERPA Policy; Rosemary White seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to approve the Director Cell Phone Reimbursement for the overage amount incurred of \$180.53 and a monthly stipend of \$50 from April 2010 thru August 2010; Rosemary White seconded the motion. Motion passed unanimously.
- ❖ Vote on Lease Agreement tabled until the May Board Meeting.
- ❖ Rosemary White motioned to approve a monthly Teacher Insurance Stipend/Benefit Package of \$650; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to approve the purchase of curriculum materials not to exceed \$225,000 without going to the board for approval for start-up purposes as long as the Director communicates with Linda Martinez on large purchases and provides a monthly report to the board on the amount

spent; Rosemary White seconded the motion. Motion passed unanimously.

**BUSINESS ITEMS (For Discussion Only)**

- ❖ Directors Report – Nancy Lindeman
  - Marketing & Enrollment
    - Ninety students were accepted during the last lottery on April 1<sup>st</sup> and since then sixty students have applied.
    - The marketing right now is mainly by word-of-mouth. If more marketing is necessary then yard signs may be posted.
  - Recruitment and Hiring - The hired teachers interviewed potential paraprofessionals on Saturday, April 10<sup>th</sup>. There are three more teachers that need to be interviewed and hired, and more paraprofessionals need to be interviewed and hired. Saturday, April 17<sup>th</sup> the teachers will be meeting again at Academica West.
    - A teacher that decided not to join the staff has undergone the Montessori training and the Board needs to review the training agreement.
- ❖ Discussion on Mascot and School Colors – Nancy Lindeman
  - The school mascot will be chosen after school starts and may be determined by school and community input.
  - The board will recommend colors over the next month and then vote on it at the next board meeting.
- ❖ Risk Management Insurance Coverage – Shanna Francis
  - Maria Montessori Academy will be going through State Risk Management for Insurance.
- ❖ Annual Open Meetings Act Training – Kim Dohrer
  - The Board needs to complete the online Open Meetings Act Training offered through Utah’s Risk Management.
- ❖ Calendaring – Shanna Francis
  - The Board Retreat is scheduled for Saturday, May 1, 2010 at 9:00 AM.
  - The next Board Meeting is scheduled for May 10, 2010 at 6:00 PM.

**PUBLIC COMMENT (Comments will be limited to three (3) minutes each)**

- ❖ There were no public comments.

**ADJOURN**

- ❖ Rosemary White motioned to adjourn the Board Meeting; Linda Martinez seconded the motion. Motion carried unanimously. Meeting adjourned at 8: 40 PM.