

MARIA MONTESSORI ACADEMY

Board Retreat Agenda

Saturday, May 1, 2010

Location: Academica West
352 N. Flint Street
Kaysville, UT 84037



The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

Agenda

9:00 AM – CALL TO ORDER

9:05 PM – BOARD TRAINING – Kim Dohrer

- ❖ Roles and Responsibilities of the Board of Directors
 - Board Commitment
- ❖ Policy Protocol
 - Policies Needed and Recommended
 - Process for Establishing Policies
- ❖ Setting Realistic First-Year Expectations
- ❖ Director Evaluations
 - Sample Evaluations
- ❖ Question & Answer Session
 - What information do you want the Director to report at Board Meetings?
 - When do I function as a Board Member and as an Individual?
 - How do I deal with a parent complaint?
 - What constitutes “a lot” of negative response and what is considered gossip?
 - What does effective e-mail communication look like?

1:00 PM – ADJOURN

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Kara Finley at 801-444-9378, giving at least three working days notice.

This meeting is solely for training purposes and no official business will take place.