

# MARIA MONTESSORI ACADEMY

## Board Retreat Minutes

**Saturday, May 1, 2010**

Location: Academica West  
352 N. Flint Street  
Kaysville, UT 84037



**In Attendance:** Shanna Francis, Rosemary White, Linda Martinez, Geradette Banaszak, Joan Effiong

**Others In Attendance:** Nancy Lindeman (Director), Kim Dohrer (AW), Kara Finley (AW)

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

### Minutes

---

**9:22 AM – CALL TO ORDER by Shanna Francis**

#### **BOARD TRAINING – Kim Dohrer**

- ❖ Roles and Responsibilities of the Board of Directors
  - The Board read through the quiz, “Is Your Charter School Board Effective?” in the Board Packet. The Board also discussed the “Top Ten Characteristics of a Highly Effective Charter School Governing Board.”
  - The Board reviewed the “Projects/Priorities from Charter Approval to Opening Your School” from the CSMB in the Board Packet and marked off projects that have been completed.
- ❖ Policy Protocol
  - The Board discussed the policies that are in place, the policies that need to be adopted before school starts, and other policies that may be needed and that USOE and AW recommend.
  - Process for Establishing Policies is to discuss the policies prior to the board meeting in which the policy is set to be voted on, then to vote on the policy at a future board meeting. The board will set a timeline for voting on the policies and revising policies.
- ❖ Director Evaluations
  - The Board reviewed sample Director Evaluations and the ISSLC Standards from 2008. The board will review the evaluations and decide what format they would like use for their Director evaluations.
- ❖ Question & Answer Session
  - The Board reviewed questions regarding Board responsibilities, what is required of the Director, and how to handle various complaints.

#### **ADJOURN**

The Board Retreat adjourned at 1:20 PM.