

MARIA MONTESSORI ACADEMY

Board Meeting Minutes

Monday, June 14, 2010

Location: Ogden Library
2464 Jefferson Ave.
Ogden UT, 84401



In Attendance: Shanna Francis, Linda Martinez, Joan Efiong

Others in Attendance: Nancy Lindeman (Director), Kim Dohrer (AW), Gabe Clark (AW), Brad Taylor (AW), Kara Finley (AW)

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

Minutes

5:12 PM – CALL TO ORDER by Shanna Francis

- ❖ Linda Martinez motioned to move into a closed session. Joan Efiong seconded the motion. Motion passed unanimously.
- ❖ Joan Efiong motioned to adjourn the closed session and enter into an open Board Meeting; Linda Martinez seconded the motion. Motion passed unanimously. The Closed Session adjourned at 6:04 PM.

6:05 PM – CALL TO ORDER OPEN BOARD MEETING by Shanna Francis

CONSENT ITEMS

- ❖ Linda Martinez motioned to approve the May 10, 2010 Board Meeting Minutes and Closed Session Minutes; Joan Efiong seconded the motion. Motion passed unanimously.
- ❖ Joan Efiong motioned to ratify new hires to date, including: Joy Smith, Rebecca Beckstead, Souzzann Zink, Lillian Gold, Karen Montgomery, Amy Matheson, Laura Kinmont, Penny Eilander, Sharon Gallegos, Nicole Spallino, Tara Parkinson, Amy Bennett, Carol Vicker, April Bench, Kelly Lawrence, Cindy Wahlen, Lisa Monet, Jenny Bald, Tricia Dirks, Amy Otto, Holly Morphet, Susan Rankin, Michelle McKenzie, and Kaley Marie Hymiller; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to table the resignation of Geradette Banaszak until the July Board Meeting; Joan Efiong seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to ratify Nancy Lindeman as the Director for 2010-2011 School Year with the decided salary and PTO days as indicated to Academica West; Joan Efiong seconded the motion. Motion passed unanimously.

BUSINESS ITEMS (To Be Voted Upon)

- ❖ Gabe Clark reviewed with the Board the resolutions and policies associated with the Lease.
 - Joan Efiong motioned to adopt the Resolutions of the Board of Directors for the ratification of lease and approval of all related documents; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Joan Efiong motioned to approve the Employment of Substitute Teachers Policy; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Joan Efiong motioned to approve the Extra-Curricular Activities and Building Use Policy with the discussed

- changes; Linda Martinez seconded the motion. Motion passed unanimously.
- ❖ Linda Martinez motioned to approve the Safe Schools Policy; Joan Efiang seconded the motion. Motion passed unanimously.
 - The following policies will be discussed by committee in June and voted upon in July: Parent Grievance Policy, Staff Grievance Policy, and the Travel Policy.
 - ❖ Brad Taylor reviewed the budgets and expenses for the 2009-2010 and 2010-2011 fiscal years with the Board.
 - Linda Martinez motioned to approve the FY 2009-2010 Budget; Joan Efiang seconded the motion. Motion passed unanimously.
 - Joan Efiang motioned to approve the proposed FY 2010-2011 Budget; Linda Martinez seconded the motion. Motion passed unanimously.
 - ❖ Linda Martinez motioned to ratify the Board of Directors Members and Offices as detailed below; Joan Efiang seconded the motion. Motion passed unanimously.
 - Shanna Francis – Board Chair
 - Linda Martinez – Board Vice Chair
 - Rosemary White – Building Coordinator & Financial Coordinator
 - Joan Efiang – Secretary
 - Geradette Banaszak – Board Member
 - ❖ Linda motioned to approve teal (Pantone 3385) and beige (Pantone 4665) as the school colors; Joan Efiang seconded the motion. Motion approved unanimously.

BUSINESS ITEMS (For Discussion Only)

- ❖ The Board was informed of the Lunch Boxer program and will start considering their lunch program options.
- ❖ Directors Report
 - 640 people RSVP'd to attend the June 8th Pool Party at North Shore Aquatic Center and over 752 people attended.
 - The lottery is looking great but it would be beneficial to increase the applicant pool.
 - The teachers are currently attending Montessori training and the paraprofessionals have all been trained. All teaching and staff positions have been hired.
- ❖ The Board discussed providing an after school program and doesn't want to pursue it at this time.
- ❖ The Board discussed the Annual Open Meetings Act Training and was reminded to complete the training.
- ❖ Calendaring
 - Next Board Meeting on July 12, 2010 at 6:00 PM, location to be announced.
 - Next Board Retreat on September 25, 2010 from 9:00 AM – 1:00 PM, location to be announced.

PUBLIC COMMENT (Comments will be limited to three (3) minutes each)

- ❖ There were no public comments.

ADJOURN

- ❖ **Linda Martinez motioned to adjourn the Board Meeting; Joan Efiang seconded the motion. Motion passed unanimously. Meeting adjourned at 8:20 PM.**

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Closed Session Minutes

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Minutes

5:12 PM – CALL TO ORDER by Shanna Francis

Closed Session to Discuss Personnel

ADJOURN

Joan Efiang motioned to adjourn the closed session and enter into an open Board Meeting; Linda Martinez seconded the motion. Motion passed unanimously.

The Closed Session adjourned at 6:04 PM.