

MARIA MONTESSORI ACADEMY

Annual Board Meeting Minutes

Tuesday, June 7, 2011

Location: Maria Montessori Academy

2505 N. 200 E.

North Ogden, UT 84414



In Attendance: Linda Martinez, Rosemary White, Yana Sprague, Joan Effiong

Others in Attendance: Nancy Lindeman (Director), Kim Dohrer (AW), Ryan Arrington (AW), Kara Finley (AW), Loma Prince, Preston Allen

The mission of Maria Montessori Academy is to provide an individualized grade K-6 education that promotes academic excellence founded on the authentic philosophy of Dr. Maria Montessori. MMA will craft each child's education in partnership with educators and parents to achieve higher levels of academic, personal and social achievement, thereby preparing students to become constructive contributors to their community.

MINUTES

5:38 PM – CALL TO ORDER by Linda Martinez

CLOSED SESSION TO DISCUSS PERSONNEL

- ❖ Yana Sprague motioned to enter into a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Joan Effiong seconded the motion. Motion passed unanimously.

Entered into a Closed Session at 5:39 PM.

Rosemary White arrived at 5:44 PM.

- ❖ Rosemary White motioned to adjourn the Closed Session and enter back into the Board Meeting; Joan Effiong seconded the motion. Motion passed unanimously. Closed Session adjourned at 6:10 PM.

Nancy Lindeman, Loma Prince, and Preston Allen arrived at 6:10 PM.

CONSENT ITEMS

- ❖ Joan Effiong motioned to approve the May 17, 2011 Board Meeting and Closed Session Minutes; Yana Sprague seconded the motion. Motion passed unanimously.
- ❖ Rosemary White motioned to ratify Kaley Hymiller as a new hire; Yana Sprague seconded the motion. Motion passed unanimously.

REPORTS

- ❖ Nancy Lindeman provided the Directors Report. She discussed the physical facilities including the garden boxes and summer cleaning. The school has completed hiring teachers and assistants and the graduation ceremony for sixth graders went well. The CRT's were completed and students had a positive experience and were sad to see the school year end. Nancy is looking at teacher team-building activities and is also working on updating the staff handbook. The national trainers also visited and were appreciative of how the school has come together.
- ❖ Yana Sprague provided the MAPA Report. There are no updates with MAPA since last month now that school is out for the summer.
- ❖ Linda Martinez provided the Building Purchase Report. Linda updated the Board on an email received from Joel Wright regarding USDA funding and the purchase timeline of the school. She also presented on the status of the ground water and updates to the field in lieu of observations.

BUSINESS ITEMS (To Be Voted Upon)

- ❖ Nancy Lindeman presented the proposed uses of the EduJob funds. Yana Sprague motioned to approve the Edujobs Funding and Assurances for EduJobs Funding; Joan Effiong seconded the motion. Motion passed unanimously.
- ❖ Nancy Lindeman reviewed the manual with the Board and its submission process. Rosemary White motioned to approve the Special Education Policies and Procedures Manual; Yana Sprague seconded the motion. Motion passed unanimously.
- ❖ Nancy Lindeman reviewed the updates to the lottery policy that were suggested by the state. Joan Effiong motioned to approve the amended Enrollment and Lottery Policy; Rosemary White seconded the motion. Motion passed unanimously.
- ❖ Ryan Arrington and Rosemary White addressed the budgets and funding. Rosemary White motioned to approve the final 2010-2011 Budget; Joan Effiong seconded the motion. Motion passed unanimously.
- ❖ Ryan Arrington reviewed the budget for next year and forecasted expenses. Joan Effiong motioned to approve the 2011-2012 Budget with the addition of School Land Trust Funds, the discussed salary changes, and the rollover funds; Yana Sprague seconded the motion. Motion passed unanimously.
- ❖ Joan Effiong motioned to approve the Director Employment Agreement Renewal and Bonus for 2011-2012; Rosemary White seconded the motion. Motion passed unanimously.
- ❖ Yana Sprague motioned to add Preston Allen and Loma Prince as Board Members effective July 1, 2011 pending approved background checks; Rosemary White seconded the motion. Motion passed unanimously. Rosemary White motioned to also approve the current Board Members with the following Board positions; Yana Sprague seconded the motion. Motion passed unanimously.
 - Chair – Linda Martinez
 - Vice Chair – Preston Allen
 - Secretary – Joan Effiong
 - Financial Coordinator – Rosemary White
 - Board Member – Yana Sprague
 - Board Member – Loma Prince

BUSINESS ITEMS (For Discussion Only)

- ❖ The Board discussed the communication with MAPA and how they would like to keep up to date with the activities. The MAPA President may be asked to present quarterly.
- ❖ Kara Finley reminded the Board to complete their Annual Open Meetings Act Training.
- ❖ The Board Retreat will be July 8-9, 2011 for Board Training. The Board discussed the meal and activity options.

PUBLIC COMMENT (Comments will be limited to three (3) minutes each)

- ❖ No public comment was made.

ADJOURN

- ❖ Yana Sprague motioned to adjourn the Board Meeting; Rosemary White seconded the motion. Motion passed unanimously.
Meeting adjourned at 8:15 PM.

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Closed Session Minutes

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MINUTES

CLOSED SESSION TO DISCUSS PERSONNEL

- ❖ Yana Sprague motioned to enter into a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Joan Effiong seconded the motion. Motion passed unanimously.

5:39 PM – CALL TO ORDER by Linda Martinez

Closed Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual.

Rosemary White arrived at 5:44 PM.

ADJOURN

- ❖ Rosemary White motioned to adjourn the Closed Session and enter back into the Board Meeting; Joan Effiong seconded the motion. Motion passed unanimously. Closed Session adjourned at 6:10 PM.