

**Maria Montessori Academy**  
**Policy: Employment of Substitute Teachers Policy**  
**Adopted: June 14, 2010**



**Purpose**

The purpose of this policy is to comply with state law, including Utah Administrative Rule R277-508, in the employment of substitute teachers.

**Policy**

The School will employ substitute teachers in accordance with Utah Administrative Rule R277-508.

To the extent possible, the School will adhere to the hiring priorities established by R277-508-4 when hiring substitute teachers.

The School will not employ an individual as a substitute teacher whose license has been revoked or is currently suspended by the Utah State Board of Education or whose license has been revoked or is currently suspended by another state.

The School will ensure that background checks and licensure verification are performed for each substitute teacher employed by the School.

Signature:

*Linda Martinez*  
Linda Martinez, Board Vice Chair

*July 12, 2010*  
Date